

**University of Michigan
Institutional Biosafety Committee**

**NOTICE FOR INVESTIGATORS PERFORMING OR PROPOSING
BL2 or BL2+ RECOMBINANT DNA WORK**

The Institutional Biosafety Committee (IBC) is aware that in the spirit of collaboration investigators may have recombinant DNA work performed in a colleague's laboratory that is more adequately equipped for the containment level required for the work.

It can be unclear who should be registered with the IBC in these situations which can involve temporary, preliminary studies or more long lasting collaborative arrangements.

The IBC understands the importance of these collaborations and has considered how best to facilitate the registration process so that it will allow meaningful review of the biosafety requirements for the work and communication of those requirements back to the individuals performing the work.

With this in mind, the IBC is making the following clarifications:

- **Recombinant DNA work may be registered either under the investigator in whose lab the work is occurring or under the principal investigator of a project.**
- **Investigators in charge of labs where recombinant DNA work occurs** are responsible for ensuring that there is a registration with the IBC for all the recombinant DNA work occurring in their lab space. In addition, they must maintain documentation of the training status for all the individuals working in the lab with recombinant DNA at BL2 or BL2+ containment. This information will be checked by OSEH during routine lab inspections and the IBC may request a copy of the list.
- **Principal investigators who are not themselves registered for BL2 or BL2+ recombinant DNA work, and who are having this work performed in another investigator's lab**, are responsible for ensuring that it is occurring in a laboratory that is registered with the IBC for that type of work and that it is conducted by individuals who have received training for the work they are performing.

The sample memo on the following page can be used by principal investigators to inform the IBC of BL2 or BL2+ recombinant DNA work that is being performed in another investigator's laboratory which is registered for the work.

Please do not hesitate to contact the IBC if you have any questions (734-936-3934, or ibcquestions@umich.edu).

SAMPLE MEMORANDUM

TO: UM Institutional Biosafety Committee
4080 Fleming Bldg. 1340

FROM: (PI of projects listed below)
(faculty rank)
(department)
(campus address)

DATE:

SUBJECT: Assurance of recombinant DNA registration and training

I am the Principal Investigator of the following project(s) which involve recombinant DNA work that is performed in another investigator's laboratory. The purpose of this memo is to inform the Institutional Biosafety Committee (IBC) about where and under whom the recombinant DNA work is occurring and to assure the IBC that I am aware of and accept my responsibilities as PI of a project involving recombinant DNA work. This includes responsibility for ensuring that the recombinant DNA work is **1)** occurring in a laboratory that is registered with the IBC for that type of work and **2)** being conducted by individuals who have received training for the work they are performing.

DRDA no. and Sponsor (if applicable)*	Project Title or identifying description of work	BSL for rDNA	Vector type/Use of infectious agents	PI of lab performing work

* All recombinant DNA work must be registered with the IBC even if the work is not associated with a sponsored project.

I attest that to the best of my knowledge the PI of the laboratory where this recombinant DNA work will be performed is registered with the IBC for this work and that the individuals performing the work have received the proper training.

Signature

Date